Charges for Technology Fee Committee

Meeting Minutes

3/12/2013


Meeting called to order at 01:05pm by Nick Goode

Review/Approval of minutes:

Business

1) Ed-Vote and implement during Spring Break, 98 computers in undergraduate labs.

   Larry-GPL (Policy), NRG savings as monitors do not shut off.

   This won’t be occurring until the fall

2) Ed-Budget Report

   Spreadsheet will be required to be sent to Tony Frank, an aggregate of other committees

   Presenting in May, 2 weeks to prepare this spreadsheet to Dave over spring break→board of governors

   Estimated remaining funds—5,551.54

   Swapping 48 computers as usual (40 undergrad, 2 graduate )

3) Jake- Machines purchased

   Capable of SAS, autoCAD, Adobe products etc. 23 inch flatscreens

4) Animal Sciences Project, 1 calendar year project

   Renovation is somewhat already underway

   Additional 20 undergrad computers, 8 grad computers

   Asking for keyless access, all CA students will be welcome

   2 conference rooms for animal science students

   Computers are for all students in the college

5) Security cameras, printers, 24/7 access proposed
6) Doors- Ongoing project, Tony Flores has been contacted about keyless access
   2 doors=3,000$, to be utilized in conference rooms entry way
   1st floor, administration conference rooms
   2nd floor, Student conference rooms
   Total increase of about 10-15 computers

7) Jake-Black and White computers in DARE Lab
   Over utilized, in need of new printers for DARE Lab
   Recommend more robust printer, for uniformity, and future use
   Minimize ink use, and standardization of ink cartridges will be more environmentally friendly, increased print speed
   Jake/Ed-No cost benefit to purchase printers now for animal science project, however the DARE printers are needed as soon as possible

8) Approval of 3 black and white printers for DARE graduate labs
   Erin-Doors, keyless entry, secure funds now.

9) Ryan Brooks proposal—Echo 360 is not available in his teaching lab
   700$ for 2 licenses for Adobe synchronous technology
   Ed- If considered, only 1 year license based on usage statistics
   We cannot have this become a support issue for the IT people
   Nick-This will be put in an e-vote
   VOTE by 25th of March 23, 2013

10) Ed-Qualtrics stats reported
    36 users, 18 created surveys

11) Next meeting Fall Semester (11.4.2013)
    Meeting adjourned, 1:55pm- motion by Erin, second by Jake