CFT COMMITTEE MEETING – MAY 4TH 2007 – MINUTES

Members in Attendance: Matt Everitt (President), Ed Peyronnin, Teri Howlett, Eli Rufe (Secretary), Jacob Snelling, James Long, Daniel Watson, Elizabeth Castelbaum, Jessie Robinson, Tamla Blunt, Daniel Disenroth, Michael Hanna

Agenda:

1. Minutes from last meeting approved.
2. Hardware upgrades
   a. Tamla Blunt moved for the purchase of 32 new PCs; where undergraduate funds cover the cost of 31 PCs and the graduate funds cover 1 PC
   b. Vote approved by unanimous consent
3. Graduate Lab Upgrades
   a. Replace two PCs in Shepardsons lab
   b. Replace two PCs in Animal Sciences lab
   c. Return old PC to DARE lab
4. Equine Sciences
   a. Conflict: Equine Sciences has no internet available to students in classrooms.
   b. Resolution: Internet access will be provided to Animal Sciences classrooms.
   c. Estimated Cost approximately $1,300
      i. Funds to come off top of budget.
      ii. Roughly $.01/student
   d. Vote approved by unanimous decision.
5. Laptop Cart Decisions
   a. Cart and “number of working laptops at the time of transfer” will be signed over to Soils and Crops Department based on usage statistics
   b. Vote approved by unanimous decision.
6. PolyCom/Video Teleconferencing equipment warranty
   a. Eli Rufe moved to acquire the 1 year warranty in August 2007
      i. Estimated cost $1,000
   b. Vote Approved by unanimous consent
7. File Server Status/Update Possibilities
   a. Committee charged with contacting Larry Karbowski to acquire pricing and hardware options
   b. Issue shall be addressed at the first meeting Fall 2007
8. 2007-2008 Nominations/Elections
   a. Tamla Blunt shall be president.
   b. Eli Rufe shall remain secretary.
9. Additional Discussions
   a. Software updates (Adobe CS3) shall be addressed at the first meeting Fall 2007