Meeting began at 12:02 pm

Introductions
All attendants shared their name, major, and department they represent
Listed on Attendance sheet

Officer Elections
Chair – Kayle Austin
Vice Chair – Adam Hemberger
Secretary – Nicolette Schauermann

Summer Upgrades
Rewired IRM graduate room/building
Old computers that have been replaced need to be designated a new home
Undergrad plotter purchased last year is up and working
Jenna shared that many on users are confused on how to work the new plotter with printing fee costs
10 dollars per ream was decided on last year
Web server is up and working
Landscape/architect students tend to use it the most
No one in attendance has tried using the server
Kayle asked what the server is used for – student web pages

Programs
SAS was renewed in August
EndNote program may be something to look into purchasing
Teri shared it’s usefulness for grad student writing and for use when referencing articles

Status of Animal Science 114 upgrade
Plan to add upgrades in technology to this room over the summer but construction in the building has delayed this upgrade
Plans have been set to upgrade in October

Technology Fee discussion
5 percent increase was passed last year by this committee (about $4-5)
Discuss at future meeting whether should be an increase this next year up to 5 percent

Future upgrades
Shepardson 206
Limited technology is available in this classroom
Purchased an Elmo (document camera) for $275
Would like to consider getting a projector for the classroom as well

Plant Science building
Teri reported a broken projector in one of the classrooms
Needs to be checked into – may be a department classroom
Teri asked if technology upgrades have to be for a classroom
Ed suggested reading the technology manual (on the web) to check the committee guidelines
and making sure upgrades are for the wide use of students in the department

Print Quota System Evaluation
Larry suggested the committee review the current pricing and make changes
Prices are listed online
B/W – 2 cents/paper
Color – 17 or 19 cents/paper
Plotter – $5.10/ longitudinal foot
Teri asked that the committee look at a list of the expenses from last year
Dean’s office asked if they may use the plotter if they pay?
Ed suggested that charges may need to be differ since the plotter was paid for by undergrads
Need to investigate if this will take away from undergrads having access to the plotter
Landscape design students use the plotter a lot and may need to be consulted
Jeff expressed concern about the high price for using the plotter (over $10 /project)
Price was set the same as Weber
Jeff will check prices around town
This discussion will be postponed until the next meeting after Larry can distribute a list of expenses, t
he current pricing and an idea of how much the plotter is used

Next Meeting
Committee decided to keep meeting at noon on Thursdays
Will meet on October 1st at noon, Shepardson 114

Shepardson Scanners
Was only one working last year, but now there are three
One scanner was donated and the other was purchased by the committee
Larry suggested purchasing two more scanners
Teri suggested members check to see if any other departments are in need of a scanner

Meeting adjourned at 12:52 pm

Attendance

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<thead>
<tr>
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