• AES Research Projects – Annual Progress and Final Reports

• Combined Annual Report and Plan of Work with Extension

• Highlight accomplishments and impacts of the research we are doing
• **REEport** is the National Institute of Food and Agriculture’s (NIFA) new grant and capacity *project initiation and reporting system*.

• It implements the Research Performance Progress Report (RPPR), a standard progress report format that all Federal research agencies are required to use for research grant reporting.
Important Modules:

- **Project Initiation** –
  - due on March 1\textsuperscript{st}
    - Approval Process includes: Department Peer Review, Department Chair/Head, Associate Dean of Research, AES Deputy Director, Research Integrity and Compliance Review, Ag Business Center → NIFA → Ag Business Center, Project Director, Department
  - begin date – July 1st
Important Modules (cont.):

• **Progress Report and Final Report** –
  • due throughout year for grants
    ◦ reviewed by department heads/chairs, director
  • due in January for capacity projects (AES)
    ◦ reviewed by department heads/chairs, Associate Dean of Research, AES Deputy Director and Assistant Director
AES Process / Resources

- Website: [http://aes.agsci.colostate.edu/projects/](http://aes.agsci.colostate.edu/projects/)

- Department Contacts:
  [http://aes.agsci.colostate.edu/projects/department-contacts-usda-research-project-forms/](http://aes.agsci.colostate.edu/projects/department-contacts-usda-research-project-forms/)

- Email Requests (with instructions):
  - New Projects – March 1
    - Project Outline, RI forms, RICRO, signatures
  - Progress/Final Reports – November 20
    - Project Control Lists

- Jan – [jan.iron@colostate.edu](mailto:jan.iron@colostate.edu) or (970) 491-7403