

## **Charges for Technology Fee Committee**

Meeting Minutes

3/12/2013

In Attendance: Nick Goode, Griffin Carpenter, Stephanie Plaster, Carolyn Hoagland, Paul Tanger, David Weiss, Erin Karney, Sami Dinar, Aaron Wagner, Sarah Puerner, Leigha Wickstrom, Sophie Testerman, Mary Taylor, Lance Oles, Ed Peyronnin, Larry Karbowski, Jake Anderson

Meeting called to order at 01:05pm by Nick Goode

Review/ Approval of minutes:

Business

1) Ed-Vote and implement during Spring Break, 98 computers in undergraduate labs.

Larry-GPL (Policy), NRG savings as monitors do not shut off.

This won't be occurring until the fall

2) Ed-Budget Report

Spreadsheet will be required to be sent to Tony Frank, an aggregate of other committees

Presenting in May, 2 weeks to prepare this spreadsheet to Dave over spring break → board of governors

Estimated remaining funds—5,551.54

Swapping 48 computers as usual (40 undergrad, 2 graduate )

3) Jake- Machines purchased

Capable of SAS, autoCAD, Adobe products etc. 23 inch flatscreens

4) Animal Sciences Project, 1 calendar year project

Renovation is somewhat already underway

Additional 20 undergrad computers, 8 grad computers

Asking for keyless access, all CA students will be welcome

2 conference rooms for animal science students

Computers are for all students in the college

5) Security cameras, printers, 24/7 access proposed

6) Doors- Ongoing project, Tony Flores has been contacted about keyless access

2 doors=3,000\$, to be utilized in conference rooms entry way

1<sup>st</sup> floor, administration conference rooms

2<sup>nd</sup> floor, Student conference rooms

Total increase of about 10-15 computers

7) Jake-Black and White computers in DARE Lab

Over utilized, in need of new printers for DARE Lab

Recommend more robust printer, for uniformity, and future use

Minimize ink use, and standardization of ink cartridges will be more environmentally friendly, increased print speed

Jake/Ed-No cost benefit to purchase printers now for animal science project, however the DARE printers are needed as soon as possible

8) Approval of 3 black and white printers for DARE graduate labs

Erin-Doors, keyless entry, secure funds now.

9) Ryan Brooks proposal—Echo 360 is not available in his teaching lab

700\$ for 2 licenses for Adobe synchronous technology

Ed- If considered, only 1 year license based on usage statistics

We cannot have this become a support issue for the IT people

Nick-This will be put in an e-vote

VOTE by 25<sup>th</sup> of March 23, 2013

10) Ed-Qualtrics stats reported

36 users, 18 created surveys

11) Next meeting Fall Semester (11.4.2013)

Meeting adjourned, **1:55pm**- motion by Erin, second by Jake