

CFT COMMITTEE MEETING – MAY 4TH 2007 – MINUTES

Members in Attendance: Matt Everitt (President), Ed Peyronnin, Teri Howlett, Eli Rufe (Secretary), Jacob Snelling, James Long, Daniel Watson, Elizabeth Castelbaum, Jessie Robinson, Tamla Blunt, Daniel Disenroth, Michael Hanna

Agenda:

1. Minutes from last meeting approved.
2. Hardware upgrades
 - a. Tamla Blunt moved for the purchase of 32 new PCs; where undergraduate funds cover the cost of 31 PCs and the graduate funds cover 1 PC
 - b. Vote approved by unanimous consent
3. Graduate Lab Upgrades
 - a. Replace two PCs in Shepardsons lab
 - b. Replace two PCs in Animal Sciences lab
 - c. Return old PC to DARE lab
4. Equine Sciences
 - a. Conflict: Equine Sciences has no internet available to students in classrooms.
 - b. Resolution: Internet access will be provided to Animal Sciences classrooms.
 - c. Estimated Cost approximately \$1,300
 - i. Funds to come off top of budget.
 - ii. Roughly \$.01/student
 - d. Vote approved by unanimous decision.
5. Laptop Cart Decisions
 - a. Cart and “number of working laptops at the time of transfer” will be signed over to Soils and Crops Department based on usage statistics
 - b. Vote approved by unanimous decision.
6. PolyCom/Video Teleconferencing equipment warranty
 - a. Eli Rufe moved to acquire the 1 year warranty in August 2007
 - i. Estimated cost \$1,000
 - b. Vote Approved by unanimous consent
7. File Server Status/Update Possibilities
 - a. Committee charged with contacting Larry Karbowski to acquire pricing and hardware options
 - b. Issue shall be addressed at the first meeting Fall 2007
8. 2007-2008 Nominations/Elections
 - a. Tamla Blunt shall be president.
 - b. Eli Rufe shall remain secretary.
9. Additional Discussions
 - a. Software updates (Adobe CS3) shall be addressed at the first meeting Fall 2007