

Charges for Technology Fee Committee

Meeting Minutes

September 28, 2011

Meeting called to order at 8:02 am by Annie Heiliger

In attendance: Annie Heiliger, Ed Peyronnin, Larry Karbowski, Tamla Blunt, Jessica Igo, Sarah Puerner, Griffin Carpenter, Sophie Testerman, Leigha Wickstrom, Natalie Shaka

Review/Approval of minutes: Minutes were not available at meeting – were later sent by the president via email for approval

Spring 2011 semester recap: All changes made are available online. CFT committee members were encouraged to check the minutes from last semester online.

Review base budget concept (Ed Peyronnin): Budgeting has been changed to eliminate silos and benefit a larger variety of groups on campus. In the past each lab had it's own budget but currently there is a base budget for everyone (includes hardware and software). The concept is that the budget left will be expended by the committee to fund the projects for the new academic year.

Summer projects (Ed Peyronnin): The print release station is now available. The Interactive Projector in Animal Sciences Room 8 was installed and now works with Panopto. At ARDEC, the Taylor Center classroom was converted to a smart classroom and the flooring was finished. Jmp licenses were added to all labs. Additionally, 40 computers for undergraduates and 8 computers for graduates were purchased at the beginning of the summer.

Review end of year balance (Ed Peyronnin): Carry-over balance for this year is \$40.

Review new year budget (Ed Peyronnin): Currently there is a blank budget – the total expenses for 2011-2012 come up to \$161, 300.18, and from that approximately \$70,000 will be left available for spending.

Purchase requests (Ed Peyronnin) motions:

- 5 tablet pcs at a cost of \$3000 total - motion was approved by committee
- New carpeting in NESB - motion was approved by committee
- Wireless Livestock Pavilion - motion was approved by committee
- Interactive Board for Shepardson 218 - motion was approved by committee
- Dreamweaver for Terminal Services - motion was approved by committee
- Purchase of an HP LaserJet Enterprise P3015n Printer for IRM - motion was approved by committee

New group structure (Ed Peyronnin): New client support is now available online through AgHelp. A handout with the new group structure was given to all committee members.

CFT By-laws manual change: Ed will send the by-laws via email to all member and they will be voted on during the next meeting.

How to request help: All members were directed to the AgHelp handout, which is the help line for any requests.

Other: Pay-for-print has changed in the library – there is now a quota system and students can use their RamCard to pay.

Next Meeting: All members of the committee should ask for feedback from their respective departments of any needs they have, and present plans during the next meeting. Date will be determined by doodle poll (email) and sent to members by Chair Annie Heiliger.

Meeting was adjourned at 8:56 am.