

CFT Meeting Minutes October 15, 2008

Persons in attendance: Eli Rufe, Nicolette Shauer mann, James Long, Teri Howlett, Amanda Broz, Tamla Blunt, Trevor Toms, Leah Sanborn, Daniel Deisenroth, Emily Kiewit, Kayle Austin, Larry Karbowski, Ed Peyronnin, John Stocking

1:00pm Call to Order

Introductions

- 1) J.L. proposes annual 5% increase in tech fees
 - a. T.H. seconds motion
 - b. Will be voted upon at the next meeting
- 2) J.L. presents purchases of two new printers, a color and B&W for Shepardson 222 lab, existing color printer in Shep 222 will move to NESB, leaving Shepardson with 2 B&W printers and a new color printer. Cost for B&W ~\$4,000, cost for color ~\$5,000
 - a. K.A. motions
 - b. T.H. seconds motion
 - c. Vote: Unanimous decision for purchases
- 3) Webserver purchase for undergraduate students in lieu of forced migration of simla/holly to Google services
 - a. Discussion: 2 blade servers w/ VM Ware allows for redundancy and backup, cost ~\$16,000
 - b. J.L. proposes further research and discussion, and an electronic vote upon a later date.
- 4) Purchasing of a switch for plant sciences (refer to agenda for details)
 - a. T.B. proposes further discussion at a time when Adam (student requesting switch) is present.
 - b. J.L. seconds, will be discussed upon a later date when Adam is present
 - c. Discussion: DARE has a similar issue – will be discussed upon a later date
- 5) Large format printing – Purchase of a plotter for Shepardson undergraduate labs
 - a. Cost: \$7,000-\$9,000
 - i. Discussion: Graduate Student Usage?, Print Quotas, Maintenance and Supplies, Warranty
 - b. L.S. Motions for purchasing of a plotter
 - c. E.K. Seconds motion
 - d. Vote: Unanimous decision for purchase
 - e. Subcommittee formed for further research and discussion: L.S., J.L.
 - i. Subcommittee will report back to CFT at the next meeting
- 6) E.P. presents and clarifies budget issues in regards to IRM lab and carry-over of funds per T.H.'s concerns discussed via e-mail
 - a. Discussion and clarification of "carry-over" by E.P. and J.S.
 - i. Conclusion: If you don't spend your allotted budget by June 15th, it will no longer be available to you.
 - ii. E.P. will develop verbiage to be added to the by-laws
 1. J.L. will distribute verbiage for electronic vote upon a later date.
 - iii. Monthly budget reports requested by T.H. and T.B. to establish further internal monitoring of budgets by committee

2:25pm Meeting Adjourned