Charges for Technology Committee

Meeting Minutes

10.1.09

Meeting was called to order at 12:05 by President Kayle Austin

Members present: Robyn Schee, Adam Heuberger, Patricia Patton, Kayle Austin, Teri Howlett, Jenna Meeks, Tamla Blunt; Advisor Ed Peyronnin

Members absent: Nicolette Schauermann, Jeff Masterson

Motion to approve minutes with spelling changes by Patricia, seconded by Adam, motion carried

Old Business:

Animal Sciences 114 upgrade is almost completed. If we can arrange it, we should have our next meeting in the classroom. Classroom is upgraded to smart classroom with help of Classroom Support Services. All equipment needed to be waterproofed as this classroom has the capability of allowing large animals to be brought in for teaching purposes.

A 5% tech fee increase was discussed. A motion to approve is on the table, but the actual vote was table until the next meeting

Shepardson 206 upgrade: Ed has been working with Doug Satterfield from CSS to improve projection. This room is narrow and long so adequate viewing is a challenge.   Ed acquired an ELMO from the College of Business at no cost as they were upgrading and had an extra. The ELMO is used for projection of papers, etc. on to a screen. The proposal is to install 2 flat screens, one on each side of the room so no projector is needed.

Plotter usage by non-students: The Dean's office has asked if they can be allowed to use the plotter for a fee. Discussion was held and the consensus seemed to be that non-faculty should not be allowed to use the plotter. Questions on cost of paper, ink, and support for the plotter were all issues that were discussed. The library has a plotter and already has a business model built to allow use for students and non-students. Motion was made by Teri, 2nd by Adam, to keep plotter usage by undergrads only. Motion passed unanimously.

Print quota system evaluation: Larry was not available to address questions, so this issue is tabled until the next meeting.

New Business:

UTFAB report and Associate Members Discussion: UTFAB is changing their bylaws to include associate members. The associate member would not have voting privileges unless the regular member was

unable to attend the meeting, but associates are welcome to attend all meetings and participate in the discussions. The College of Ag representative to UTFAB is Tamla Blunt, there were a couple of CFT members interested in being associates.

There is currently a proposal before UTFAB from ASCSU to have UTFAB fund 'free' printing in the library for students. Currently printing in the library is done on a pay per page system through a student ID card. The cost is about 0.15/page and is under contract with the University printing office for the next two years. Discussion was held among the CFT members and the consensus was that UTFAB monies should not be spent to allow 'free' printing at the library. Each college has its own computer labs and offers some sort of printing, with or without quotas, for its own students. College CFT's should be able to come up with solutions to remedy printing situation.

Replacement of large screens in teaching lab: Tabled until next meeting

Table replacement in NESB: Tabled until next meeting

New scanners for NESB and Shepardson: Tabled until next meeting

Other needs around campus (evaluation of each dept. and student involvement): EndNote was requested for the Plant Sciences Grad Lab; cost if $50/license and it has to be renewed every year or $150/life of the computer. Ed would like to get a site license for EndNote similar to the Microsoft site license so EndNote could be put on all computers. He will investigate this and report back at the next meeting.

University Greenhouses Room 113 upgrade and repair from the elements: Suggestion was made to improve wireless; Ed noted that networking and hardware is going in soon. Also discussed was adding a flat panel screen and a projector to upgrade to a smart classroom.

Next meeting tentatively scheduled for November 12, 2009 at noon. Room TBD.

Meeting adjourned at 1:05 p.m.