

Charges for Technology Committee
Meeting Minutes
December 3, 2009

Meeting called to order at 7:05 am by Vice Chair Adam Heuberger

In Attendance: Patricia Patton, Tamla Blunt, Jeff Masterson, Nicolette Schaueremann, Teri Howlett, Larry Karbowski, Ed Peyronnin, Adam Heuberger

Minutes approved with change of 600 pages to 600 credits

ENDNote: All agriculture students will be charged a fee of \$6.50 for the yearly license. The program will sort references, develop a library of references and format papers to different citations instantly. There is a concern for whether undergraduates will take advantage of the program. Ed suggested that the undergraduate representatives take the time to get a better idea of the program and vote at a later meeting when more undergraduates are present. Motion to purchase ENDnote for graduate students was made by Teri, seconded by Tamla and passed.

UTFAB: Tamla presented a possible purchase of Lynda.com training software for the whole campus. The membership would allow students and faculty to have access to a whole ton of tutorials on different programs. This would be helpful for undergraduates who are required to take a computer class on web design (A140). This membership costs \$30,000 for a year trial for the whole campus. Ed shared that it is very interactive and user friendly. Tamla plans to present the idea to the whole campus.

NESB: Ed gave an update on the project which is currently on hold while we wait on another quote. Teri had a concern with the time it would take for a smaller company to finish the project. This is not an issue because the upgrade will take place during either spring or summer break.

Print Quota System: Average \$25,000 - \$30,000 per year in printing costs. Larry suggested developing a subcommittee to look at all the data and develop a new plan for printing charges in undergraduate computer labs. The ideal situation would be to develop a consistent policy for printing charges across all the departments. In a year and a half, the library's contract with an outside company for printing will end. At that time it will be possible to set up each lab so students can print anywhere on campus using their print quota from their department. The subcommittee would be a leader for the college and represent the college of agriculture in developing a campus wide policy for printing. Patricia motioned to table the subcommittee until the spring because of a lack of undergraduate representation at this meeting. Teri seconded and the motion passed. Ed will send an email to the undergraduate representatives to determine who maybe interested in working on the subcommittee. Tamla recommended having a max of three people on the committee.

Shepardson 206: Currently, there is a wait on classroom services and facilities.

Scanners: There are currently two scanners upstairs in the main lab. The new 11x17 scanner was a good price at \$2,200. There have been no reported complaints about the new scanner. Larry

suggested purchasing two more 11x17 scanners because of the number of students that make use of them. The 11x17 scanners are needed for undergraduate assignments. Jeff reported a need for the scanners and he believes the new scanner is much more sufficient. There is also a scanner in the NESB that may need to be replaced eventually. Tamla motioned to purchase two more 11x17 scanners for Shepardson which was passed.

Servers: Larry explained the need for servers to be replaced soon. The ideal would be 64 bit servers. Larry recommended purchasing domain controllers (core servers) for Clark, Plant Science and Animal Science. This will speed up authentication and will allow students to log in even if a link or connection goes out. Larry will present a quote at another meeting of the price for three core servers for the other buildings and one main server to replace the one in Shepardson.

Next meeting: The committee has been very active this semester with a total of four meetings. Ed suggested we continue to have more frequent meetings if needed and stick to 50 minute meetings so members can get to the class. Adam will send a survey to members to determine the best time for meetings next semester.

Meeting called at 7:52 am.