

Charges for Technology Fee Committee
Meeting Minutes
Dec. 8, 2010

Meeting was called to order at 12:02 pm by Annie.

In attendance: Julie Hobbins, Larry Karbowski, Annie Heiliger, Riley Strand, Jessica Igo, Megan Semler, Tamla Blunt, Ed Peyronnin, Natalie Shaka, Mark Allis, Sarah Puerner.

Review and approval of minutes: Minutes were approved.

No old business. Tamla announced if anything is needed for base model labs, please send message to president and chair to go to the committee. Presentations will take place to show what they need. Annie will send out an email in January to ask if anything is needed as well. Our next meeting will be in January.

New business: The committee will discuss what is needed for each base lab, what will be purchased and how often. Next we discussed each lab by lab and determined what is needed to start off.

IRM lab-please email contact, they were not present.

Undergrad labs-3 labs. (Shep 222, 218, NESB, B12) all labs are ok, Nothing needed. Print quota \$10. Ideas presented for undergrad labs: increase number of units from 32 to 40 each year; put on a 3 year cycle ARCGLS, Adobe CSS, and Micro stations. Printer and scanner were purchased. Undergrads present approved. Ed-endnote for grad labs also, yes.

Grad labs-9 labs. (Hort/Ag, An Sci, IRM class) Install ARCGLS in all labs. * units per lab, replace 2 every year. Print quota is unlimited for most. Ag/Hort-need scanner, discrete purchase, SAS in base model, AutoCAD (LA grad needed in base), sigma plot needed in IRM as well. ARCGLS will now be part of every grad lab and micro stations included in base.

DARE lab-no scanner needed, all ok

Soil Crop Sci-need to add sigma plot and ARCGLS

IRM-discrete purchase: need double sided printer (currently only have single side) and color printer. \$2500 limit on printer

DSPM-add sigma plot

**An Sci- not on quota system will continue this way. All ok, software ok, they don't use the PC's, only the printers. They have a color copier for use.

Base model labs: 8 units for all grad labs, base should be reviewed once a year at the first meeting in the Spring semester.

Larry will be the rep for the 3 undergrad labs.

Next meeting will be set in Jan. Details to follow.

Meeting adjourned at 12:55 pm by Annie.