

Charge for Technology Committee Meeting

Meeting Minutes

December, 5th 2011

Meeting called to order 9:00A.M. Annie Heiliger.

Members present: Annie Heiliger, Kevin Kasberg, Jessica Igo, Tamela Blunt, Megan Semler, Nick Goode, Aaron Wagner.

Also in Attendance: Brad Goetz, Ed Peyronnin Larry Karbowski

Megan Semler made a motion to accept the minutes from the last meeting, November, 11th 2011, as posted; Jessica Igo seconded the motion and the minutes were approved as posted.

Old Business:

- Ed gave a review of the approvals that were made via e-vote after the last meeting which included the purchase of Stata, Disk Space, VMWare management software, and the proposed Adams-Arena update. The Adams-Arena is on hold until the remodel that must come from facilities is acquired.
- Larry discussed the purchase of the large format scanner that was requested we will need to have further conversations about the location to put the scanner at and the logistics of the purchase.
- A discussion on the student printing policy was continued. Ed summarized there are basically three options.
 1. Undergrads continue to supplement grads and their printing not being a quota system.
 2. We place everyone on the paper cut system
 3. Individual departments continue to pay for printing.

The goal would be to implement the new paper cut system by fall 2012. We discussed reducing the tech fees to supplement the cost that will be transferred to students by switching to this program. The switch would move student printing accounts from a college effort to a university effort and they would be paying for printing through their Ram Cash Accounts and individual colleges would be responsible for toner and paper and would be reimbursed from the University for number of pages printed through our printers. This discussion will be continued at the next meeting.

- We also discussed changing the bylaws to allow us to utilize email voting for business. The proposed change will read:

Section IV. Voting

In the absence of a quorum, any business transacted (voted on or acted upon) is null and void.

Voting by The Technology Fee Committee conducted within a meeting will follow the guidelines on voting explained in the *10th Edition of Robert's Rules of Order Newly revised*. Voting by email will be conducted as followed; the quorum or members needed for a vote by email will be determined by the number of members present at the meeting where the item of business was properly presented. In a timely fashion the presiding officer will Email the ballot to members after the meeting is adjourned. These items will require a majority vote to pass. The majority will be again based on the quorum of members present at the meeting. Members may cast their vote by submitting an Email to the presiding officer who will act as an Ex-official (may not vote unless to make or break a tie). The presiding officer will then announce the vote by Email and present records of the vote at the next scheduled meeting.

This was sent to members of the committee for consideration to vote on at the next meeting.

New Business:

- A proposal for keyless entry into NESB was presented, this will reduce risk for students and increase security while giving students 24 hour access to the in the building. The cost of the proposal is \$7246.22. Tamela Blunt made a motion to conduct an e-vote and Nick Goode seconded the motion. The motion passed and an e-vote will be conducted before the next meeting.
- A proposal was also made by Aaron to purchase Rhino 3-D software. The software will be used Landscape Architecture students at the Undergrad and Graduate level. The cost is about \$975.00 plus shipping and handling. An e-vote will also be conducted for this proposal before the next meeting.

No other business was discussed.

Our next meeting will be determined by online poll.

The meeting was adjourned at 10:05 A.M.