

Article I. Name of Committee:

Technology Fee Committee, College of Agricultural Sciences, Colorado State University

Article II. College Computing:

Section I. Responsibility of the Committee

All students in the College of Agricultural Sciences are assessed the Technology Fee. The technology fee is intended to provide resources for students to complete assignments from classes, write and print personal correspondence, assemble presentation materials and access the information available to the student from around the world via computer networks. These activities add to a student's competence and experience, preparing them for modern work environments where computers are (and will increasingly be) involved.

The expenditure of funds generated by the technology fee for the College of Agricultural Sciences at Colorado State University is the responsibility of a committee of graduate and undergraduate students from the college. This responsibility includes funding for personnel and equipment to enhance students' access to computing technology and other modern classroom equipment.

At no time (Exceptions - See Appendix 1) will purchases or decisions regarding the use of student technology fees be made without the consultation and consent of the Technology Fee Committee.

Section II. Access to College Computer Laboratories

All fee-paying graduate and undergraduate students in the College of Agricultural Sciences at Colorado State University are eligible to receive the benefits of access to computer laboratory equipment. Undergraduate and graduate students will be directed to use appropriate computer laboratories as assigned by the Committee based on allocation of their specific program funds. At any time, the Manager of the College of Agricultural Sciences Computer Facilities (hereafter referred to as the Manager) can remove a disruptive person from a computer lab. On a temporary basis, undergraduate laboratory monitors reserve the right to remove a disruptive person from the lab.

Article III. Members:

Section I. The Technology Fee Committee:

The Technology Fee Committee will be composed of **one undergraduate student member from each undergraduate major** in the College **and one graduate student member from each department**. Committee members will be chosen at the beginning of each academic year. The Information Systems Coordinator from the College of Ag Sciences will moderate the committee.

Article III. Section I. The Technology Fee Committee: (Continued)

Only fee-paying students within the College are eligible to serve on the committee. Undergraduate and Graduate student members of the committee will be elected by student organizations within their department or chosen by the department head if no student organization exists for that major. If two individuals hold the same department position on the committee, only one may vote. Department heads are ultimately responsible for choosing committee members based upon recommendations by individuals or departmental student organizations (Appendix 2).

Service by representatives on the Technology Fee Committee is expected for at least one year and is generally restricted to no more than two years. Service on the committee beyond two consecutive years by the same person is permitted with written consent from a department head.

Section II. Inactive Membership:

If a major does not participate in meetings, that major forfeits any voting rights on the committee for the rest of that academic semester and is deemed an inactive member of the committee. Attendance by the second meeting held in a semester is required to constitute participation. Continued attendance throughout the semester by a major is mandatory.

Article IV. Officers of the Technology Fee Committee:

Section I. Elections of Officers:

Officers of The Technology Fee Committee will consist of a Chair, Vice Chair and Secretary. Officers will be elected once annually, at a meeting at the beginning of each academic year. Officers are expected to serve in their position until the next election is held. Election of the same individual to a governing board position is limited to two consecutive academic year terms.

Section II. Outside Committee Representation

The Chair of the Technology Fee Committee will serve as a member of the College of Agricultural Sciences Committee for Computer Utilization, with full voting rights. The Chair of the College of Agricultural Sciences Committee for Computer Utilization and the IS Coordinator from the College of Agricultural Sciences will serve as ex-officio advisers to the Committee.

Article V. Meetings

Section I. Regular Meetings:

The first meeting of the semester will be scheduled by the IS Coordinator. Subsequent meetings will be scheduled at times and frequencies agreed upon by a majority vote of the members of the Committee present at the first meeting.

Section II. Special Meetings:

Special meetings may be requested by any member of the Committee and convened by the Chair.

Article V. Meetings: (Continued)

Section III. Quorum:

Quorum is defined as twenty-five percent of the active undergraduate and graduate members.

Article VI. Sub-Committees

Any future technology program fee increases will be handled by sub-committees under the Technology Fee Committee. Sub-committees will be appointed as needed by the Chair of the Committee. The need for sub-committees will be decided by a majority vote of the Committee. The activities of sub-committees will be reported to the Committee. The Technology Fee Committee must approve all purchases proposed by a sub-committee.

Article VII. Parliamentary Authority

The Committee will operate under Robert's Rules of Order.

Article VIII. Amendments to By-Laws

Amendments will be submitted in writing to the Committee, with a subsequent motion for amendment to the by-laws. The active membership will vote on the amendment to the by-laws at the next committee meeting. A two-thirds vote of quorum is necessary for passage of the amendment.

Appendices:

Appendix 1: Standing Approval of Purchases Between Meetings

The IS Coordinator is authorized to permit purchases between meetings by computer labs for the repair or maintenance of technology fee equipment. A pre-determined amount will be set for these purchases by the IS Coordinator and voted in by the Committee.

Appendix 2: Procedure for Self Nomination to Department Head

In majors or programs where no member is chosen through other means, a person may nominate themselves to serve on the Technology Fee Committee by writing a memo to their Department Head requesting placement on the Committee.