

**Instructor:**

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**Time Offered:**

Every 8 weeks during fall and spring semesters (4 times/year) 100 minutes/week

Credits: 1 Credit

Prerequisite: Students must be a second year student with sophomore standing or a recent transfer and have ANEQ 101

**Course Description:**

Better understanding of individual abilities, strengths and passions is imperative to be successful in a career search as well as to succeeding in life. This course is designed to help a student explore who they are individually, how they might fit into a career or graduate programs in animal agriculture as well as how to prepare marketing materials to be competitive in the selection processes.

The Department of Animal Sciences wants to really prepare students to be ready for the World of Work or Professional School and REQUIRE this course. **Failure to pass this course will cause you to retake it!**

This course is designed to be progressive and students can pick a track of development:

**Track 1:**

Exploration

**Track 2:**

Career Basics

The concept of self-exploration, decision making and career development is a complex process that involves lifelong learning, critical thinking and reflection. The goal of this course is for students to enhance their knowledge and skills and gain a foundational starting point for their self-exploration, and then analyzing all of this information and developing a personal development plan.

**Course Objectives:**

Through a combination of individual readings, critical reflection and group discussion students will:

1. Learn of their own interests, personality and their role on a team; reflect on these items and identify what they think is their "ideal" work environment
2. Identify animal agriculture industry interest areas and faculty who are connected to those areas
3. Develop marketing materials for the workforce or for graduate school applications including online portfolio and social media outlets
4. Analyze their academic plans based on their areas of specialization in animal agriculture
5. Identify industry or academic engagement opportunities to enhance their co-curricular experience
6. Interact with employers or graduate schools to begin the development of a professional network

## Other Items:

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**Harassment:** Colorado State University strives to create and maintain a study and work environment that is fair, humane, and responsible so that each member of the University community is treated with dignity and rewarded for such relevant considerations as ability and performance. The University prohibits any acts of sexual harassment or sexual violence by students, or any retaliation related to acts or reports of any acts. When allegations of sexual harassment or sexual violence by a student are reported, and a student is found to have violated CSU policy, sanctions will result and may include expulsion from CSU. All members of the CSU community are expected to not infringe upon the rights of others. Sexual harassment and sexual violence cannot be tolerated and are prohibited by the University. If you have been a victim of Harassment, please report it to an instructor or the tell someone program: <http://supportandsafety.colostate.edu/tellsomeone> 970-491-1350

**Grading:** This class is graded on letter grades. A student can review different grades modes and how that affects their gpa at: <http://catalog.colostate.edu/general-catalog/academic-standards/grading/>

**Email and Voicemail Policy:** This class is meant to teach professional principles and applications relevant to the world of work. To the end, emails and voicemails will be responded to within no longer than 48 **business** hours. If it is an urgent matter you may try and access the instructor during drop in hours.

**Well Being Services:** As a student you may experience a range of issues that could cause a barrier to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty focusing and lack of motivation. Colorado State University offers students counseling services on an appointment or walk in basis, this is an amazing service that is available to students. They can be reached at: <http://health.colostate.edu/services/counseling-services/> or 970-491-6053

## Weekly Schedule and Assignments:

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Assignments are posted on Canvas it is the students responsibility to check canvas and ensure they understand the requirements to a successful grade in each one of the assignments. If a student doesn't understand, it is their responsibility to ask an instructor for help and clarification

Reminder: You are required to comply with academic integrity and all components of the student conduct code: <https://tilt.colostate.edu/integrity/knowTheCode/> failure to comply could result in dismissal from the University!

**Student Expectations:** Each student is responsible for participating and must do so to receive full points. All students are responsible for understanding the details and timeline of assignments. During class students are expected to use active listening, respect and appreciate different points of view, speak from their own perspective using "I" statements, not interrupting others and treat others with respect and courtesy.

**Accommodations:** The University is required to provide reasonable accommodations for students with disabilities once the need for such accommodations are made known by the student to appropriate personnel. Some accommodations are provided through auxiliary aids and services. Others may require modifications to academic procedures and practices. All accommodations must be related to disabilities defined as substantially limiting a major life activity. For more information visit: <http://rds.colostate.edu/accommodation-process>

**Points:** Assignments #1-4 are worth 50 points each for a total of 200 points. However since this class is discussion based and only 8 weeks, in class participation is required. If you miss a class and want to make up the points you have to conduct an informational interview and submit the informational interview worksheet. Each class participation is worth 20 points. For a total of 360 points. Again failure to pass this class will cause you to retake it.

<b>Class Meeting</b>	<b>Assignments Due</b>
Week 1: Introductions, syllabi, track assignment selection, challenge card activity, values and skills	Participation
Week 2: Personality and Interests	Participation: Assessments must be brought to class if you want to receive participation points
Week 3: What is Animal Science   Animal Agriculture	<b>Assignment #1</b> Due Friday at 5pm Participation
Week 4: Product Pipeline and Personal Marketing Materials Cover Letter   Resume   References   LinkedIn   Handshake   Interviewing	Participation
Week 5: Career Fair and Career Connections	<b>Assignment #2</b> Due Friday at 5pm Participation Worksheet due
Week 6: Industry Trip	Participation Worksheet due
Week 7: Mentors, Advising, Planned Happenstance	<b>Assignment #3</b> Due Friday at 5pm Participation
Week 8: Personal Development Plan   Decision Making	<b>Assignment #4</b> Due Friday at 5pm Participation

*Because this class has a limited number of assignments it is the expectation that they be submitted by the deadline. Unless there are extenuating circumstances or you have spoken with an instructor ahead of time, you will receive 50% of the potential points for the assignments. Late assignments will be accepted up to 1 week after the due date, after that they will not be accepted.*

If a student would like to dispute a grade they received on an assignment they can schedule a meeting with Beka. In this meeting a student needs to present a case with data as to why they believe they deserve a higher grade.