

Development of an Undergraduate Major Committee (DUMC)

January 17, 2019, 2:30 – 4:00 pm, C123 Plant Sciences

NOTES

Present: (not Janet, Jane)

***Tasks are assigned to those named in purple bold text.**

1. Systems Thinking/Environmental Problem Solving - See presentation slides
2. Diversity, Inclusion and Social Justice - See presentation slides
 - a. Find out about diversity trainers who can come to our classes to provide instruction in this area (**Cini**)
3. Core Course Syllabi/Proposals
[After the meeting, it occurred to me that perhaps we should have instructional designers from TILT look over our courses before they begin the approval process.]
 - After making suggested changes, course developers should enter their course information into CIM. Save, but do not begin workflow.
 - Course developers will review courses and provide input on capstone courses at January 23 DUMC meeting.
 - Full committee will review courses in CIM at the January 30 DUMC meeting.
 - **Cini** will check with Shelly Ellerby/Kelly Long about how workflow is determined and ask for guidance on identification of affected departments.
 - **Franck** will check with Brad Goetz about identification of affected departments and whether it will be a problem for gaining approval of the program if AGRI 181, an experimental course, is required.

Components that will build throughout the curriculum (ongoing conversation)

- Leadership
 - Communication
 - Diversity, Inclusivity, Social justice
 - Systems thinking
 - Critical thinking
 - Quantitative and analytical skills
- a. BSPM 192 - See notes in BSPM192 freshman seminar proposal_PN_NOTES.docx. Some of these are from Cini added independently of the meeting.
 - i. Clarify number of sessions per week, length of sessions, and that the course is 8 weeks long at the beginning of the document.
 - ii. Add expectation that students will begin pursuing the SLiCE leadership certificate.
 - b. BSPM 1XX - See notes in BSPM 1XX 2020 Freshman Syllabus_VJN_NOTES.docx. Some of these are from Cini added independently of the meeting.
 - i. Clarify number of sessions per week, length of sessions, and that the course is 8 weeks long at the beginning of the document.

- c. BSPM 2XX – See notes in BSPM 2XX
 - i. Clarify number of sessions per week, length of sessions, and that the course is 8 weeks long at the beginning of the document.
 - ii. Can revision of the student’s Academic Plan created in BSPM 192 be included in this course?
 - d. BSPM 3XX and BSPM 4XX –
 - i. These courses are in a formative state and will build on the foundation of previous core coursework.
 - ii. Have received or developed many case studies to use in the junior capstone course.
 - iii. Thinking of using Thousand cancers disease, cheatgrass/downy brome, and Russian wheat aphid as the three case studies in the course, at least initially. Three case studies done well will be plenty of work along with developing students’ capstone project.
4. Comprehensive Program Proposal (CPP)
- a. Hanover and Associates
 - i. Contract not final yet due to need to coordinate with other players: Rick Miranda, Leslie Taylor, Mary Stromberger
 - b. Timeline needs to be updated and vetted with Kelly Long (**Cini**)

As a reminder, assignments for leading development for each section of the CPP follow.

I. Overview

- **Cini** and **DUMC**

II. Fit

- **Frank** and **DUMC**

III. Quantitative Data Supporting Evidence of Need for the Program and Student Demand

- **Hanover** and **DUMC**

IV. Duplication/Similar Programs in the State and Nation

- **Hanover** and **DUMC**

V. Student Body

- **Hanover** and **DUMC**

VI. Program Learning Goals

- **Cini** and **DUMC** (mostly complete)

VII. Continuing Assurance of Student Success and Learning

- i.e. Program assessment
- Work with CAS assistant deans
- **Jane** and **DUMC**

VIII. Curriculum

- **Cini** and **DUMC** (mostly complete)

IX. Current Faculty Resources

- **Amy** and **DUMC**

X. Impact of Program on Faculty and Advising

- **Amy** and **DUMC**

XI. Impact of Program on Staff and Graduate Assistants

- **Amy** and **DUMC**

XII. Library Reference Sources

- **Tamla** and DUMC

XIII. Facilities, Equipment, and Technology

- **Todd, Jake Anderson** (Ed Peyronnin)

XIV. Summary of Budget Needs

- **Amy** and **DUMC**

XV. Details on Differential Tuition

- **Amy**

5. Meetings

- a. Schedule next meeting will be **Wednesday, January 23, 2:00 – 3:00 pm, C021 Plant Sciences**
 - i. *Course developers* to evaluate incorporation and coordination of key elements (January 23 meeting)
 - ii. *Full committee* to review courses in (or nearly in) CIM work on CPP (January 30 meeting)
- b. Meetings will be Wednesdays, 2 – 3 pm, C021 Plant Sciences, except 2/21 when we meet in E005 Plant Sciences.