

Development of an Undergraduate Major Committee (DUMC)

December 7, 2018, 2:30 – 4:00 pm

NOTES

***Tasks are assigned to those named in purple bold text.**

1. Welcome Punya and Pankaj! We are very pleased to have you join our team. Thank you for stepping up!
2. Review curriculum
 - a. "Structure-MajorCoreCourses"
 - i. Diversity, inclusion, & social justice: **Cini** working on getting more input from experts on what topics will be appropriate at what level.
 - ii. Need syllabus for AGRI 181!! **Tamla** will follow up with Marshall.
 - b. Freshman seminar BSPM 192 1ST 8 wks of the semester (Tamla initial developer, Punya instructor).
 - i. Tamla sent draft BSPM 192 syllabus today before the meeting
 - c. Seminar for transfer students (**Cini** look for email from Janet)
 - i. Tamla sent link to book on mentoring that may be helpful with this
 - d. BSPM 1XX – computer skills. Probably 8 wks. (Vamsi instructor, Paul and Jane initial developers)
 - i. Make it agriculture based – For example: How do you find pesticide information, pest profiles, etc.?
 - e. Sophomore seminar (BSPM 2XX) – (Todd and Franck initial developers, Franck instructor)
 - i. Coordinate closely with BSPM 1XX development team and instructors to be sure sophomore course is not redundant, but builds upon material from BSPM 1XX.
 - f. Junior and Senior Capstone Experience (BSPM 3XX, BSPM 4XX; Cini & Vamsi developers, Cini and Pankaj instructors)
 - i. Junior capstone in Fall semester (not spring). 2 credits.
 - ii. We discussed a number of considerations (e.g. the effect of the total number of credits for a single course and its effects on GPA, and time required of faculty when a course is split 2 + 1 credits over two semesters vs. 3 credits one semester. We concluded the junior seminar should be 3 credits and be taught in the fall. We all really liked this idea, and it works well with Cini's teaching schedule.
 - iii. Include teaching or TAing as a capstone project.
 1. Would be great to have undergraduate TAs for lab courses.
 - iv. Pesticide certification as part of the curriculum. Students who take BSPM 310 get the needed textbook training and are prepared to take written certification exams. But they need to fulfill the hands-on experience requirements and pay for licenses and exams.
 1. Could students get experience during internships?
 2. Preparation for certification exams would be a very tangible benefit of the major for students and employers.
 3. **Cini** will talk with Thia about this and coordinate with Frank re BSPM 310 regarding adjustments that may be needed in course content.
3. Comprehensive Program Proposal
 - a. **Cini** will reach out to James Pritchett regarding Hanover Associates

- b. **Cini** will follow up with Kelly Long to get most current guidance and timeline for preparing the CPP
- 4. **Cini** will send poll to plan DUMC meeting week that grades are due T, 12/18 – Th, 12/20 (not Monday, not Friday)
 - Frank not available on Monday, Vamsi & Punya leave town M, 12/17, Jane open, Tamla open, Todd and Franck ??.

TASKS

- **All:** Review requirements for CPP (in Content for New Program Proposals from Kelly Long) and choose something you want to do. Note that we expect Hanover Associates to help a lot with III, IV, V and the name of the major.
 - We will work on bringing components of CPP into focus and identifying responsible parties for different components between now and the meeting during the week after finals.
 - All who attended the meeting were given a hard copy of the Content for New Program Proposals document, and I put one in the mail boxes of Todd, Franck, and Paul.
- **Initial course developers (Paul & Jane, Todd & Franck, Cini & Vamsi):** Send syllabus for the course you are developing that incorporates changes discussed at the meetings on 11/30 and today. Strive to address the topics covered in the PowerPoint slide we reviewed today, Structure-MajorCoreCourse_2018-11-30.pptx
 - Franck & Todd: Note that the committee suggests the sophomore seminar be taught in the spring. We think this will be best for students and for Franck's teaching schedule.
 - Tamla just sent a new syllabus, so she gets out of this one!
 - Send to Cini and committee by close of business on **Friday, December 14.**