

Development of Undergraduate Major Committee (DUMC)

August 17, 2018

NOTES

1. Touch base about department retreat on August 15
 - a. What were experiences with small group discussions?
 - Less negativity than last time
 - While wordsmithing SLOs, recognized the need to offer something unique, different from SOCR and HORT.
 - A “wait and see” attitude toward the major
2. Plan going forward
 - a. DUMC binders
 - b. What you can expect from me
 - Summaries of progress and tasks after each meeting
 - Meet with and relate information gained from key individuals
 - Gather resources needed by the committee
 - Keep meeting on track
 1. Create list of Parking Lot items
 2. Be sure Parking Lot items are addressed in a timely way
 - c. What each of us needs to do
 - Focus and participate fully during meetings (no emailing, texting, etc.) This will help us be very productive and keep our meetings short.
 - Contribute time between meetings to complete subgroup projects by agreed upon deadlines or move our mission forward
 - Let the committee chair know if you will be unable to attend a meeting or complete a task.
 - Send resources relevant to all areas of DUMC’s work to the committee chair and the leader of associated subcommittee(s).
3. Report from Chair
 - a. Initiate discussion with Business School regarding marketing. SoB Chair Dave Gilliland. Will see if anyone is interested in helping us at their faculty meeting next Thursday. The two folks who used to teach “strategy” have left CSU and the person teaching it this year will not use projects. He will be in touch with me at the end of next week.
 - b. Greta Sebel (TILT Instructional Design) – Suggestions for how to move forward with matching SLOs with courses. We need to do one more round with SLOs to make them more specific (e.g. What do we mean by
 - c. Addy Elliott/Greg Butters re SOCR major, integration of majors
 - d. Monique Rocca regarding ESS: scheduling meeting
 - e. Brad Goetz re AUCC depth and integration courses: inquiry resent 8/17
 - f. Sheldon Herman, Exec Directory, Access Center: inquiry sent 8/17
 - g. Courtney Jahn re AGRI 181/BSPM 192
4. Who else do we need input and review from?
 - a. Contact folks from HORT major regarding complementarity, concerns, etc.
 - b. Contact folks from BIOL major regarding complementarity, concerns, etc.
 - c. Need syllabi from all courses in the curriculum, not just courses we teach.
5. We reviewed and continue revision of draft curriculum. Cini will send out revised version.

a. Suggestions

- After we have matched SLOs to courses, consider categorizing electives by SLO
- Check to see whether LIFE 320 can be taken by sophomores. May add it as an option with LIFE 220 (key to courses in 2018-19 catalog says sophomores cannot take 300 level course)
- Electives to add: general microbiology, evolution, biochemistry, more computational classes (genomics, epidemiology, precision agriculture (SOCR 177 Applied Information Technology in Agriculture, SOCR 377 Geographic Information Systems in Agriculture))
- Start the major with tracks (i.e. advising guides and check sheets) for students with different interests. Consider instituting Concentrations after the major has been going for a while and we see where students' interests lie.

HOMEWORK due at next meeting, 24 August, 2:30 – 3:30 pm, C123 Plant Sciences

Look through the revised curriculum and identify additional elective courses that should be included. Bring information about these courses from the course catalog with you to the next meeting.

UPCOMING WORK FOR FUTURE MEETINGS

1. 8/24 - Revisit Mission and SLOs. Input from department retreat and revise SLOs one more time to create a more specific version. I know this seems unnecessary, but Greta at TILT insisted we need to be more specific in a number of cases and that doing so will make our task of matching SLOs to courses much easier. Subgroups will work on this to prepare for next time
2. 8/31 – (Cini joins remotely. Need one volunteer to lead meeting and another to set up PolyComm. Main task: Matching SLOs to courses in draft curriculum. Continue in subgroups to prepare form next meeting
3. 9/7 – Identify and fill in gaps. Prepare for department meeting preparation
4. 9/14 – Debrief department meeting and voting results

PARKING LOT (Items that have come up during discussions, but could not be addressed at that time)

- Ensure the new major helps create a culture of equal value placed on those who contribute to the department through exceptional teaching as those who contribute through exceptional research.
- Ensure resources are available into the future to expand support for courses already under high demand to accommodate growth to accommodate undergraduate majors. Perhaps short-term support can bridge to funding that will result in increased base funding. We need to be sure this will pencil out in the long term.
- Name for the major