

EDUCATION

Doctoral Student – Doctor of Philosophy in Education and Human Resource Studies

Specialization: Higher Education Leadership

Colorado State University, Fort Collins, CO

Projected Graduation: May 2023

Master of Arts, Educational Leadership

Concentration: Higher Education and Student Affairs Leadership

University of Northern Colorado (UNC) Greeley, CO

Received Degree: May 2012

Bachelor of Arts, Communication Studies

University of Northern Colorado (UNC) Greeley, CO

Received Degree: May 2009

RELEVANT EXPERIENCE

Colorado GEAR UP/Colorado Challenge -College Counselor - January 2014 – May 2019

Colorado Department of Higher Education, “Colorado Challenge & Colorado GEAR UP” – Colorado State University, Fort Collins, CO

Partnerships Served: Daniels Fund, Alliance, ASSET, GEAR UP, Denver Scholarship Foundation

- *Networking with Campus Partners-* Network and develop partnerships with existing programs that will provide students with resources, academic support, and opportunities to boost social integration. (Collaborated efforts with AAC, CASA, Access Center, Admission, Office of Financial Aid)
- *Supporting Students Success-* Assist students in becoming independent learners by providing them with the knowledge and resources on how to navigate through a post-secondary system including financial aid. (Participant in U-Turn, Ram Welcome, new student Ram Orientation)
- *Intrusive Advising -* Conduct outreach and intense one-on-one and small group advising sessions with students. Monitor and track academic progress and help establish early alerts and interventions for student success. (Utilize Early Alerts with partnership, Developed and an Advising Model called “6 Pathways to Student Success, C4E Scholar Contact Coordinating Committee)
- *Mentor & Advocate -* Serve as a mentor, resource, liaison and advocate for student enrollment, transition, persistence, degree plans and degree attainment. Provide college survival tools and techniques such as time management, study skills and tutoring opportunities. (Participant of early outreach programs with Admission, Office of Financial Aid, Access Center)
- *Managing Data-* Manage and review data regularly to help drive and refine program initiatives, outcomes and success. (Utilize Aries, Canvas, Academic Works)

CSU Committees- C4E Scholar Contact Coordinating Committee, Undocumented Student Committee, ASSET Implementation Committee, ASSET Support Team, SDPS Monthly Meeting, Chair –DREAMzone Training Committee, Advisor to the “Dreamers United” Student Organization

Graduate Research Assistant - October 2018 – May 2019

Colorado State University, Fort Collins, 80521

Graduate Research Assistant under the direction of Assistant Professor of Higher Education Leadership, Dr. OiYan Poon in a Spencer Foundation funded project *Inside the Black Box: Selective College Admission, Holistic Review, and Affirmative Action*. (20hrs/week)

Hall Director - August 2012 – July 2013

University of Northern Colorado, Greeley, CO

- *Student Conduct*- campus judicial hearing officer for hall level policy violations. Actively accessed student needs and interest through surveys and one on one interactions.
- *Community and Leadership Development*- advised Community Council and RHA student groups. Presented and developed programs and events that encouraged and supported diverse environments.
- *Academic Initiatives and Retention* – Co-taught a university course for Resident Assistant class. Designed and promoted community through programs and activities that create an environment conducive to high academic achievement.
- *Staff Supervision, Selection, Training, and Development* – Supervised 12 student staff from Diversity Mentors, Resident Assistants, and Desk Operations Coordinators. Co-instructed a spring resident assistant class.
- *Facility Management* – Maintained a safe and secure environment. Provided exceptional student and guest services within the resident hall facility. Responsible for the overall management and efficiency of the front desk operations. Coordinated the opening and closing of the resident hall facility.

Admission Counselor - July 2009 - August 2012

University of Northern Colorado, Greeley, CO

- Conducted recruitment, admission, and matriculation activities for the Greeley, Denver, and Boulder areas
- Coordinated 8th Grade Campus visits for the surrounding area middle schools serving over 1,600 middle school students
- Promoted Spanish campus tours for students and their families and coordinated special presentations servicing Spanish speaking families
- Communicated daily with prospective first year students and their families regarding admission (working close with many first generation students)
- Built relationships with pre-collegiate and community-based organizations
- One of two Spanish speaking Admission Counselors, and therefore was selected to give Spanish presentations throughout Colorado
- 2011 Selected as the Hawaii Representative and assigned the State of Hawaii
- Weld County School District 6 Liaison with UNC

Admission Advisor - January 2009 - May 2009

University of Northern Colorado, Greeley, CO

- Assigned two high schools for recruitment
- Gave university presentations to high schools and small groups
- Ran recruitment reports for complete and incomplete applications

RECENT PROFESSIONAL GUEST SPEAKING ENGAGEMENTS

Denver Scholarship Foundation Graduation Celebration – June 5th, 2018

Daniels Fund Graduation Dinner – April 18th, 2018

United Leaders of Higher Education 2018 Conference- Jan 27th, 2018

PROFESSIONAL DEVELOPEMENT

CDHE – Secondary Traumatic Stress, Trauma 101 – by Dr. Jim Henry

Colorado Challenge Curriculum and Theme Review presentation – COCH Persistence and Achievement Model and Framework- 8/4/16

SafeZone & CSU DREAMzone Trained

Languages

Fluent in English and Spanish

Notable Acknowledgements

CSU Transition Coordinating Committee “Appreciation for Contribution to CSU” – April 25th, 2018

(signed letter attached below by Dr. Paul Thayer, Special Advisor to the Provost & Dr. Mary Ontiveros, Vice President for Diversity)

*Honored- “40 Under Forty “ BizWest for Northern Colorado in 2015

Awarded Outstanding Staff of the Year 2013 – by UNC’s Center for Human Enrichment for Human Enrichment